

TENDER NOTICE & INVITATION



GOVAN MBEKI LOCAL MUNICIPALITY

TENDER NO.: 8/3/1- 05/2020

Notice No.:25/2020

CLOSING DATE: 19/04/2021 AT 12H00

RE- ADVERT: APPOINTMENT OF ICT SUPPLIERS PANEL FOR GOVAN MBEKI MUNICIPALITY FOR A PERIOD OF THIRTY – SIX MONTHS ON AN ADHOC BASIS.

In terms of Section 110 of the Municipal Finance Management Act, 2003 (No. 56 of 2003), bids are hereby invited for the **APPOINTMENT OF ICT SUPPLIERS PANEL FOR GOVAN MBEKI MUNICIPALITY FOR A PERIOD OF THIRTY – SIX MONTHS.**

The bid will be advertised from **1st April 2021** till the **21st April 2021**, documents and specifications will be available on the **06th April 2021** available @ Cashier's point up on payment of a Non –refundable fee of **R500.00**, or Payable to **Bank Holder: Govan Mbeki Municipality, Standard Bank: 030 192 358, Branch: 05544454, Reference: 8/3/1-05/2020.**

The closing time for receipt of the bid is **12:00hrs** on **19/04/2021**. Telegraphic, telephonic, telex, facsimile, e-mail, unmarked and **late bids** will under no circumstances be considered and accepted. The tender box will be emptied just after closing time on the closing date. Hereafter all bids will be public.

Any technical enquiries relating to the bid document may be directed to the **Mr. Freddy Mogotlane** (freddy.m@govanmbeki.gov.za) or on 017 620 6150 during working hours.

Any SCM enquiries relating to the quotation document may be directed to the **Ms. Anastasia Engelbrecht** on **017 620 6221** or E-mail: anastasia.e@govanmbeki.gov.za.

Fully completed bid documents, clearly marked "Bid No.8/3/1-05/2020: "APPOINTMENT OF ICT SUPPLIERS PANEL FOR GOVAN MBEKI MUNICIPALITY FOR A PERIOD OF THIRTY – SIX MONTHS" must be placed in a sealed envelope and placed in the tender box at **Secunda Head Office, Horwood Street, CBD Secunda, 2302** by no later than **12h00** on **19/04/2021**. The envelope must be endorsed with number, title and closing date as indicated above.

Bidders will be evaluated on Functionality whereby **60** points out of **100** has to be attained before financial proposals can be looked at. A preferential point system shall apply whereby a contract will be allocated to a tenderer in accordance with the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Govan Mbeki Local Municipality where **80** points will be allocated in respective of price and **20** points in respective of BBBEE.

No awards will be made to a person:

- Who is not registered on the Central Supplier Database
- Who is in the service of the state;
- If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; and/or
- Who is an advisor or consultant contracted with the municipality or municipal entity.

The municipality reserves the right to withdraw any invitation to quote and/or to re-advertise or to reject any quote or to accept a part of it. The municipality does not bind itself to accepting the lowest quotation or award a contract to the bidder scoring the highest number of points.

The following documents have to be attached or submitted with the bid document:

- Original certified copy of valid BBBEE Certificate SANAS accredited BBBEE or Affidavits will be accepted (Non-compulsory but failure to submit, no points will be awarded for BBB-EE).
- Copy of company registration certificate (CK) – Compulsory.
- Copy/ print Tax Compliance status pin issued by SARS - Non-Compulsory.
- Copy of current bidder's municipal account (not older than 3 months) – Compulsory.
- CSD report must be submitted – Compulsory.
- All forms must be filled in full – Compulsory.
- Partnership Agreement in case of a partnership or Joint Venture must be submitted – Compulsory.

Failure to submit compulsory documents will lead to **Automatic Disqualification** of the bidder.

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Mr. M.E Michelle
ACTING MUNICIPAL MANAGER
GOVAN MBEKI MUNICIPALITY
Main Municipal Building
Horwood Street
SECUNDA
2302