

## TENDER NOTICE & INVITATION



### GOVAN MBEKI LOCAL MUNICIPALITY

TENDER NO.: 8/3/1- 02/2021

Notice No.:04/2021

CLOSING DATE: 20/04/2021 AT 12H00

#### SUPPLY, DELIVERY, INSTALLATION AND MAINTENANCE OF A TELEPHONY SYSTEM FOR A PERIOD OF 36 MONTHS

In terms of Section 110 of the Municipal Finance Management Act, 2003 (No. 56 of 2003), bids are hereby invited for the **SUPPLY, DELIVERY, INSTALLATION AND MAINTENANCE OF A TELEPHONY SYSTEM FOR A PERIOD OF 36 MONTHS**.

The bid will be advertised from **1<sup>st</sup> April 2021**, documents and specifications will be available on the **06<sup>th</sup> April 2021** available @ Cashier's pay point in Secunda, upon payment of a Non –refundable fee of **R500.00**, or Payable to **Bank Holder: Govan Mbeki Municipality, Standard Bank: 030 192 358, Branch: 05544454, Reference: 8/3/1-02/2021**.

The closing time for receipt of the bid is **12:00** on **20/04/2021**. Telegraphic, telephonic, telex, facsimile, e-mail, unmarked and **late bids** will under no circumstances be considered and accepted. The tender box will be emptied just after closing time on the closing date. Due to covid-19, the bids will not be opened in public.

Any technical enquiries relating to the bid document may be directed to the **Ms. D. Shabalala** ([danisile.m@govanmbeki.gov.za](mailto:danisile.m@govanmbeki.gov.za)) or on 017 620 6052 during working hours.

Any SCM enquiries relating to the quotation document may be directed to the **Ms. Anastasia Engelbrecht** on **017 620 6221** or E-mail: [anastasia.e@govanmbeki.gov.za](mailto:anastasia.e@govanmbeki.gov.za).

Fully completed bid documents, clearly marked "Bid No.8/3/1-02/2021:"**SUPPLY,DELIVERY, INSTALLATION AND MAINTENANCE OF A TELEPHONY SYSTEM FOR A PERIOD OF 36 MONTHS**" must be placed in a sealed envelope and placed in the tender box at **Secunda Head Office, Horwood Street, CBD Secunda, 2302** by no later than **12h00** on **20/04/2021**. The envelope must be endorsed with number, title and closing date as indicated above.

Bidders will be evaluated on Functionality whereby **60** points out of **100** has to be attained before financial proposals can be looked at. A preferential point system shall apply whereby a contract will be allocated to a tenderer in accordance with the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Govan Mbeki Local Municipality where **80** points will be allocated in respective of price and **20** points in respective of BBBEE.

No awards will be made to a person:

- Who is not registered on the Central Supplier Database
- Who is in the service of the state;
- If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; and/or
- Who is an advisor or consultant contracted with the municipality or municipal entity.

The municipality reserves the right to withdraw any invitation to quote and/or to re-advertise or to reject any

quote or to accept a part of it. The municipality does not bind itself to accepting the lowest quotation or award a contract to the bidder scoring the highest number of points.

**The following documents have to be attached or submitted with the bid document:**

- **Original certified copy of valid BBBEE Certificate SANAS accredited BBBEE or Affidavits will be accepted (Non-compulsory but failure to submit, no points will be awarded for BBB-EE).**
- **Copy of company registration certificate (CK) – Compulsory.**
- **Copy/ print Tax Compliance status pin issued by SARS - Non-Compulsory.**
- **Copy of current bidder's municipal account (not older than 3 months) – Compulsory.**
- **CSD report must be submitted – Compulsory.**
- **All forms must be filled in full – Compulsory.**
- **Partnership Agreement in case of a partnership or Joint Venture must be submitted – Compulsory.**
- **The service provider must be ICASA registered, and must submit a certified copy of ICASA certificate – Compulsory.**

Failure to submit compulsory documents will lead to **Automatic Disqualification** of the bidder.

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Mr. M.E Michelle  
ACTING MUNICIPAL MANAGER  
GOVAN MBEKI MUNICIPALITY  
Main Municipal Building  
Horwood Street  
SECUNDA  
2302