

GOVAN MBEKI LOCAL MUNICIPALITY



VACANCY ADVERTISEMENT



Head Office: Central Business Area, Horwood Street, Secunda, P/Bag X 1017, Secunda, 2302, Tel: 017 620-6000
Please contact our website for further details: www.govanmbeki.gov.za

INTERNAL/EXTERNAL ADVERTISEMENT

CLOSING DATE: 11 July 2022 at 12:00

DEPARTMENT PLANNING AND ECONOMIC DEVELOPMENT
MANAGER: INTEGRATED DEVELOPMENT PLANNING (IDP)
(REF: 2021-2022/90)

Requirements:

- Grade 12
- Three (3) Year Degree in Public Management, Development Studies, or equivalent
- Five (5) years' experience in Local Government Administration
- Valid Code B (08) Driver's License
- Computer Literacy
- Good interpersonal, presentation and managerial skills
- Knowledge of relevant IDP Legislation
- Ability to communicate to all levels of Stakeholders [Internal and External (Community Members)]

Key Performance Areas:

- Provide strategic support on matters relating to the IDP and Budget Integration
- Strategically direct the municipal transformation order to comply with legislation and ensure that Council policies are effectively implemented
- Align IDP with District, Provincial and National initiatives
- Ensure that the revised IDP are submitted to Province on time
- Advise Council and Mayoral Committee on Integrated Development Plan matters
- Monitor and ensure the IDP aligns to and informs the capital & operational budget
- Conduct public participation process as per IDP process plan
- Ensure that the IDP aimed at achieving the strategic objectives of the municipality, with resources aligned and sector programmes and projects working in support of one another
- Align the Budget, SDBIP and Performance Management System with the IDP
- Implementation of the IDP Development Strategies and ensure achievement of development priorities / objectives of the Integrated Development Plan of Council.
- Ensure functional implementation requirements are analyzed and coordinated to enable objectives associated with the provision of localized support is accomplished
- Participate and contribute in Inter-Governmental alignment
- Create an understanding and awareness of Integrated Development and planning internally/externally
- Implement an effective and efficient administration process associated with the functionality
- Ensure a sound Financial Control Process
- Effective Sectional HR and Performance Management

BASIC ANNUAL SALARY: R 497 616.00 per annum (post level 3) plus normal company benefits Including travelling and non-pensionable allowance