

TENDER NOTICE & INVITATION



GOVAN MBEKI MUNICIPALITY

TENDER NO.: 8/3/1 – 15/2026

Notice No: 93/2026

CLOSING DATE: 19/10/2026 AT 12H00

PROVISION OF PROFESSIONAL VAT RECOVERY SERVICES FOR GOVAN MBEKI MUNICIPALITY FOR A PERIOD OF 36 MONTHS

In terms of Section 110 of the Municipal Finance Management Act, 2003 (No. 56 of 2003), tenders are hereby invited for the appointment of a service provider for the **PROVISION OF PROFESSIONAL VAT RECOVERY SERVICES FOR GOVAN MBEKI MUNICIPALITY FOR A PERIOD OF 36 MONTHS**.

Tender documents and specifications are available and will ONLY be sold at a non-refundable fee of R1000.00 from the 17/09/2026. Tender documents will be sold at the Cash Point by the Cashier's (No EFT)

The closing time for receipt of tenders is **12:00hrs** on **19/10/2026**. Telephonic, e-mail, unmarked and **late tenders** will under no circumstances be considered and accepted. The tender box will be emptied just after closing time on the closing date. Hereafter all bids will be public.

Any technical enquiries relating to the tender document may be directed to Mr J. Mahlangu at 017 620 6000 ext. 6090 or email: jakes.m@govanmbeki.gov.za

Fully completed tender documents, clearly marked "**Tender No. 8/3/1 – 15/2026:** PROVISION OF PROFESSIONAL VAT RECOVERY SERVICES FOR GOVAN MBEKI MUNICIPALITY FOR A PERIOD OF 36 MONTHS with "**NAME of TENDERER**" **must be placed in a sealed envelope and placed in the** tender box provided by Govan Mbeki Municipality at the reception area, Horwood Street, Secunda, 2302 by no later than 12h00 on 19/10/2026 The envelope must be endorsed with number, title and closing date as indicated above.

Bidders will be evaluated on the Ability to execute the project in terms MFMA SCM regulation 28 (1)(b)

A preferential point system shall apply whereby work will be allocated to successful bidders in accordance with the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Govan Mbeki Local Municipality where 80 points will be allocated in respective of price and 20 points for a specific goal on a competitive basis for successful bidders on this tender. Govan Mbeki Municipality Supply Chain Management Policy allocate 20 points to race (6), people with disability (2), youth (2), woman (2) and Locality (8).

No awards will be made to a person:

- Who is not registered on the Central Supplier Database;
- Who is in the service of the state;
- If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; and/or
- Who is an advisor or consultant contracted with the municipality or municipal entity.

The municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

The bidder must make a proposal based on a percentage to be remunerated; the lowest proposed percentage will not necessarily be appointed

The following documents must be attached as Annexure (Bidders that fail to submit documents indicated as compulsory will be disqualified)

- **Copy/ print Valid Tax Compliance status pin issued by SARS - Compulsory**
- **Copy of current municipal account of a company or company directors (not older than 3 months & not in arrears for more than 3 months (or a copy of a valid lease agreement or a stamped letter from a tribal authority if the company or its director is situated in an un-proclaimed area) – Compulsory**
- **Valid CSD summary report – Compulsory**
- **All relevant forms must be completed and filled in full – Compulsory (MBD3.1, FORM OF OFFER, MBD 4, MBD 6.1, MBD 8, MBD 9, RESOLUTION OF BOARD OF DIRECTORS)**

EN MASEKO
MUNICIPAL MANAGER
GOVAN MBEKI MUNICIPALITY
Secunda Municipal Building
Horwood Street
SECUNDA
2302