

GOVAN MBEKI LOCAL MUNICIPALITY



ADVERTISEMENT

Head Office: Central Business Area, Horwood Street, Secunda, P/Bag X 1017, Secunda, 2302, Tel: 017 620-6000
Please contact our website for further details: www.govanmbeki.gov.za

PLEASE NOTE:

- **Interested applicants meeting the requirements should forward the following:**
 - 1) Fully completed official Application Form which is available at the Secunda Main Offices, All Regional Offices as well as the on the Municipal Website www.govanmbeki.gov.za;
 - 2) Detailed CV, Certified Copies of Qualifications and Identity Document
 - 3) **Applications not submitted with the fully Completed Official Application Form will not be considered**
 - 4) **Applications with Foreign Qualifications must be attached with a SAQA verification document**
- **All short-listed applicants will be required to produce their original qualifications/documents at the interviews. Failure to comply will result in disqualification.**
- Applications must be addressed to: The Manager Human Resources, Private Bag X1017, Secunda, 2302. Faxed or e-mailed applications will not be considered.
- Applications can be submitted at all Municipal Offices throughout the Govan Mbeki Municipal jurisdiction.
- Communication will only be between the recruitment section and shortlisted candidates. Applicants who have not been contacted within thirty (30) days of the closing date should consider their applications unsuccessful.
- The Govan Mbeki Municipality reserves the right not to make an appointment and to re-advertise positions.
- The submission of an application gives Govan Mbeki Municipality the right to perform reference checks from current and previous employers as well as academic institutions and SAQA
- The successful applicant must enter into a Performance Agreement with the Employer
- People with disabilities are encouraged to apply and an indication in this regard will be appreciated.

INTERNAL / EXTERNAL ADVERTISEMENT

CLOSING DATE: Monday, 13 May 2024 at 12:00

COMMUNITY SERVICES TRAFFIC OFFICER – 16 Positions REF: 2023-2024/45

Requirements:

- Grade 12
- Traffic Diploma
- Two (2) to Five (5) years relevant experience
- Valid Code B driver's license or higher
- Fire Arms Competency Certificate in terms of the Fire Arms Control Act
- Be medically, mentally and physically fit to perform all traffic officer functions
- Ability to work abnormal office hours and during emergencies
- Be able to speak, read and write at least two official languages, of which one must be English
- Computer Literacy
- Ability to work with minimum supervision
- No criminal record. (Important – A valid SAPS Clearance Certificate or proof of application of clearance certificate must accompany your application - **Applicants must provide a valid police clearance certificate not older than 6 months on the day of the interview - applicants who do not provide the valid clearance certificate on the day of the interview will automatically be disqualified.**)

The successful applicant / candidate must possess competencies as published in Annexure A of the Local Government: Municipal Staff Regulations promulgated in Government Gazette 45181 of 20 September 2021

Key Performance Areas:

- Co-ordinates specific activities associated with controlling traffic flow and public safety
- Monitors the local area and act on situations/behavior deemed to be inappropriate or non-conforming
- Perform activities associated with monitoring and enforcing compliance with traffic and public safety by-laws
- Undertakes specific activities during disasters/emergency
- Completes specific reports, statutory documentation and registers
- Enforcement and compliance of municipal by-laws and regulations:
- Collaborate with the South African Police Services (SAPS), Fire and Traffic departments

Special conditions attached to the post:

- Candidates may be required to wear uniform
- Candidates will be exposed to all weather conditions
- Candidates will be required to carry firearms
- Candidates will be subjected to vetting.

SALARY: R 289 572.00 per annum (Post Level 8) + Normal company benefits and a 25% Non-Pensionable allowance.